

APPLICATION FOR SIGN PERMIT

LOCATION	STREET # (N,S,E,W) _____ STREET NAME _____ (AV, RD, ST, etc) _____			PERMIT #
	SUITE/UNIT(S): _____			
	TAX JURISDICTION: (Check One) <input type="checkbox"/> 0-Mecklenburg <input type="checkbox"/> 1-Charlotte <input type="checkbox"/> 2-Davidson <input type="checkbox"/> 3-Cornelius <input type="checkbox"/> 4-Pineville <input type="checkbox"/> 5-Matthews <input type="checkbox"/> 6-Huntersville <input type="checkbox"/> 7-Mint Hill			
	PROPERTY OWNER _____ ADDRESS _____			
	CITY _____ STATE _____ ZIP _____ PHONE # _____			
	TAX PARCEL # _____		ZONING _____ JURIS _____	MAP # _____
	SPECIAL USE: (circle) C D N P S STREET CLASSIFICATION: (circle) I II III IV V VI N/A			
	JOB # _____	PROPERTY USE: _____		
	USDC # 329	REMARKS: _____		
	CONTRACTOR	SIGN CONTRACTOR _____ PHONE # _____		
ADDRESS _____ CITY _____ STATE _____ ZIP _____				
CONTRACTOR # _____		BONDED WITH BUILDING STANDARDS DEPARTMENT: <input type="checkbox"/> Yes <input type="checkbox"/> No		
ELECTRICAL CONTRACTOR _____ PHONE # _____				
ADDRESS _____ CITY _____ STATE _____ ZIP _____				
CONTRACTOR # _____	BONDED WITH BUILDING STANDARDS DEPARTMENT: <input type="checkbox"/> Yes <input type="checkbox"/> No			
OWNER	SIGN OWNER _____ PHONE # _____			
	ADDRESS _____ CITY _____ STATE _____ ZIP _____			
DESCRIPTION	CATEGORY: <input type="checkbox"/> Detached Attached: <input type="checkbox"/> Canopy or Awning <input type="checkbox"/> Projecting <input type="checkbox"/> Roof <input type="checkbox"/> Wall			
	TYPE: BB <input type="checkbox"/> Bulletin Board NR <input type="checkbox"/> Non-Residential Park PR <input type="checkbox"/> Primary TP <input type="checkbox"/> Temp Planned Dev. BU <input type="checkbox"/> Business OP <input type="checkbox"/> Off-Premises SD <input type="checkbox"/> Secondary OT <input type="checkbox"/> Other (Describe) DI <input type="checkbox"/> Directory OA <input type="checkbox"/> Outdoor Advertising SC <input type="checkbox"/> Shopping Ctr. _____ ID <input type="checkbox"/> Identification PD <input type="checkbox"/> Planned Development SP <input type="checkbox"/> Sponsorship _____			
	- GENERAL INFORMATION -			
	ATTACHED: Existing Signs Attached to Building Wall/Roof # _____ Total Sq. Ft. _____ Existing Signs Attached to Entire Building # _____ Total Sq. Ft. _____ Area of Building Wall: Height _____ Ft. _____ In x Width _____ Ft. _____ In. = _____ Sq. Ft. Projection from Building _____ Ft. _____ In.			
	DETACHED: Ground Clearance: _____ Ft. _____ In. Total Height: _____ Ft. _____ In. In Sight Distance Triangle: <input type="checkbox"/> Yes <input type="checkbox"/> No Distance Behind R/W: _____ Ft. _____ In. Changeable Copy _____ % Total Sign			
	OTHER: Illuminated: <input type="checkbox"/> Yes <input type="checkbox"/> No Flashing: <input type="checkbox"/> Yes <input type="checkbox"/> No Drawings Attached: <input type="checkbox"/> Yes <input type="checkbox"/> No			
	SIGN SIZE: Height: _____ Ft. _____ In. x Width: _____ Ft. _____ In. = _____ Sq. Ft.			
	REMARKS: _____			
				TOTAL FEE \$

THE UNDERSIGNED HEREBY CERTIFIES THAT HE/SHE IS EITHER THE OWNER OR THE AUTHORIZED AGENT OF THE OWNER AND HEREBY MAKES APPLICATION FOR PERMIT AND INSPECTION OF WORK DESCRIBED AND AGREES TO COMPLY WITH ALL APPLICABLE LAWS REGULATING THE WORK.

APPLICANT'S SIGNATURE _____	DATE _____	PRINT APPLICANT'S NAME _____	METHOD OF PAYMENT <input type="checkbox"/> CASH/CHECK <input type="checkbox"/> ACCOUNT								
MECKLENBURG COUNTY LAND USE & ENVIRONMENTAL SERVICES AGENCY 700 N. TRYON STREET • CHARLOTTE, NC 28202 • 704/336-2831		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%;">HOLDS</td> <td style="width:25%;">PROCESSED BY</td> <td style="width:25%;">APPROVED BY</td> <td style="width:25%;">VALIDATED BY</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>	HOLDS	PROCESSED BY	APPROVED BY	VALIDATED BY					
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